HOW TO – Self Reset my Password in APCIRCUIT®

APCIRCUIT® PC Home Banking Service is the main system of our APCI eCU suite of electronic banking services. APCIRCUIT allows you to reset your password. To do so, you will need to know your APCIRCUIT ID. If you do not know your ID, you will need to contact Member Services during normal business hours.

1. **Visit apcifcu.org and click "Forgot Password?"**

2. **On the Password Self Reset page enter your APCIRCUIT ID, the E-mail Address you have on file with the Credit Union and your preferred personal E-mail Subject for your password reset email. Click "Continue" to proceed.**

3. **You will see a message as follows:**

4. **When you receive the e-mail, make sure it has the email subject you entered on the previous screen in the e-mail subject line.**

   a. The e-mail will contain the information below. Click on the "click here" link to continue resetting your password.

You have requested that your APCIRCUIT Password be restored. To confirm this request, please click here. This link will be valid for 2 hours.

   b. Enter your current APCIRCUIT ID and the answer to the password reset question that you created and then click "Continue."
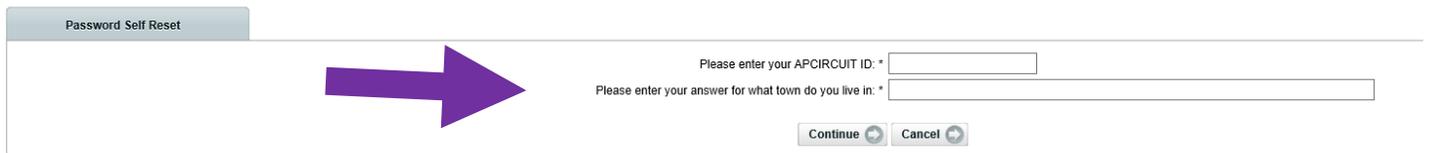
Password Self Reset

Please enter your APCIRCUIT ID: *

Please enter your answer for what town do you live in: *

Continue   Cancel

   c. Enter a new password and reenter to confirm. Then click "Submit."
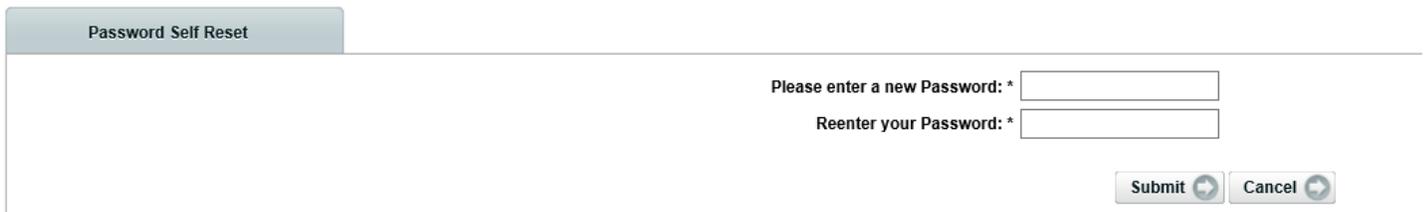
Password Self Reset

Please enter a new Password: *

Reenter your Password: *

Submit   Cancel

   d. You will receive confirmation that your password has been reset. You can log in to APCIRCUIT by clicking "Go to Login Page."

Password Self Reset

Your Password has been changed successfully.

Go to Login Page   Close Browser